

Academic Support Services

Division II – International Office and Student Services

International Office



University of Passau

Information Sheet for the Academic Year 2017/2018

General Information		
About the University	Name of Institution	University of Passau
	Address	Innstr. 41, 94032 Passau, Germany
	Website	www.uni-passau.de
	Head of Institution	Prof. Dr. Carola Jungwirth
	Erasmus Code	D PASSAU01
About the International Office	Name of International Office	Akademisches Auslandsamt / International Office
	Address	Innstr. 41, 94032 Passau, Germany
	Website	www.uni-passau.de/en/international
	Office Hours	Mon – Fri: 08:30 a.m. – 12:00 noon
	Head of the International Office	Stefanie Dallmeier
	Coordinator for Incoming International Students	Stefanie Dallmeier
		Phone: +49 851 509 1165
		Fax: +49 851 509 1164
	stefanie.dallmeier@uni-passau.de	
Academic Matters		
Semester Dates	1st Semester	1 October – 31 March
	2nd Semester	1 April – 30 September
	Academic Calendar	http://www.uni-passau.de/en/study/getting-organised/academic-calendar/
	Course Schedule	http://www.uni-passau.de/en/study/getting-organised/academic-calendar/teaching-dates/
	Classes and Exams	Exams take place in the last two to four weeks before the end of the semester, after teaching ends
	Application Process	Prospective international students (including EU nationals) who wish to complete a full degree programme at the University of Passau (degree-seeking students) should read the information from the following page: http://www.uni-passau.de/en/apply

Application		Prospective exchange students (e.g. Erasmus, DAAD, bilateral university partnership) who wish to complete one or two semesters at the University of Passau should visit:
		https://passau.moveon4.de/locallogin/576a8d7983fb96dd41f225fd/eng
	Required application documents	Only for exchange students:
		· Application form including two passport-size pictures
		· Proof of German language proficiency
		· Proof of English language proficiency (only required for Master's students)
		· Copy of passport or national ID
		· Copy of university entry qualification (high-school diploma or A-levels)
		· Copy of Bachelor's diploma (only required for Master's students)
	Are there any GPA requirements?	No
Nomination deadlines	1st semester (winter semester): 15 May	
	2nd semester (summer semester): 1 December	
Application deadlines	1st semester (winter semester): 31 May	
	2nd semester (summer semester): 15 December	

Educational Information		
Course Information	Course information	www.uni-passau.de/en/international/coming-to-passau/information-for-new-students/module-types
	Courses specifically for Exchange Students	Language programme "Deutsch als Fremdsprache/German as a Foreign Language" including German Cultural Studiens during the Orientation Weeks (before the start of the winter semester only)
	Subject areas	Foreign Students can enrol in nearly all of the subject areas offered at the University of Passau
	Can students enrol in courses before their arrival?	That is not possible, but help is offered during the Orientation Weeks before the semester starts
Language Matters	Language of Study	German, but there is an increasing number of English-taught courses
	Language Requirements	Basic knowledge of German or English (approx. A1 to A2 CEFR)
	Language Support	German language courses (free of charge) for all levels during the Orientation Weeks before the start of the winter semester and during the semester
		See also: German Courses Passau (paid programme) in August: www.gcp.uni-passau.de/en/
	Programmes in Foreign Languages	M.A. Russian and East Central European Studies, M.Sc. Computer Science, M.Sc. Embedded Systems, M.A. Development Studies (all are master's programmes)

Practical Information for Students

Pre-arrival Information	Nearest Airports	Munich Airport, Linz Airport (Austria) or Salzburg Airport (Austria)
	Airport-pickup	Airport-pickup is not offered
	Orientation Programme	Available? Yes
		Compulsory? Yes
		http://www.uni-passau.de/en/international/coming-to-passau/intl-orientation-weeks/
Housing	Is housing guaranteed?	No, housing is not guaranteed
	If not, is any help offered?	Yes, we offer help, but it is important to apply on time (see below for deadlines)
	Are there any requirements/conditions to apply for housing?	No
	Application procedure	You can find the application form on our website (see below)
	Deadline for application	1st semester (winter semester): 31 May
		2nd semester (summer semester): 15 December
	Website	www.uni-passau.de/en/international/coming-to-passau/getting-settled/accommodation
	Contact for housing	Alexandra Winterkorn
		alexandra.winterkorn@uni-passau.de
	Phone: +49 851 509 1161	
	Fax: +49 851 509 1164	
Cost of Living (per month)	Housing	€200 to €350
	Food	€150 to €250
	Transportation	€5
	Books/Supplies	€50 to €100
Medical/Health Insurance	Needed?	Yes, for students from outside the EU
	Cost per semester	Approx. €510 per semester (€85 per month)
		www.uni-passau.de/en/international/coming-to-passau/getting-settled/health-insurance
Additional Costs	Student's fee	Semester contribution of currently €72 per semester (includes student services association fee and the bus pass for Passau for the whole semester)
	Are there any other mandatory fees that students need to pay?	No

Financial Statement for Visa Application	Do international students from non-EU countries need to present a financial statement at the time of application for visa purposes?	Yes
	If yes, for what amount per semester?	You have to provide <u>one</u> of the following options:
		· a <i>scholarship</i> of at least €720 per month <u>or</u>
		· a <i>declaration</i> of obligation by a firm, organization or private person located or resident in Germany that the costs for the period of the studies will be met <u>or</u>
	· a <i>savings account (blocked account)</i> at a German bank in which a sum equivalent to the intended number of study months times €720 has been deposited	
Residence Permit	Do students from non-EU countries need a residence permit?	Yes, foreign students require a residence permit for a stay of more than three months, which must be personally applied for at the Ausländeramt (Foreigners' Registration Office)
		Ausländeramt der Stadt Passau
		Rathausplatz 1
		Phone: +49 851 396 431
		Fax: +49 851 934 180
	Do students from EU countries need to register in Passau?	Yes, students who are nationals of a member state of the EU have to register at the Bürgerbüro (Citizens' Registration Office) in Passau
		Bürgerbüro der Stadt Passau
		(only for EU citizens)
		Rathausplatz 2 (Altes Rathaus)
		<u>or</u>
		Vornholzstr. 40 (DLZ Passavia)
	Tel.: +49 851 396 225 (Altes Rathaus)	
	Tel.: +49 851 396 100 (DLZ Passavia)	